## Office Memorandum · United States Government

TO : Deputy Director of Training (General)

DATE: 6 August 1953

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25 YEAR RE-REVIEW

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FROM : Chief, Orientation and Briefing Division

SUBJECT: Report for Week 1200 hrs., 30 July to 1200 hrs., 6 August 1953

## I. <u>INDOCTRINATION</u>

- 1. After discussion with the DD/TR(G), the weekly indoctrination program which was scheduled 20 August 1953 will be held on 19 August 1953. Arrangements have been made to implement this change.
- 2. A total of 43 persons attended the program 6 August 1953.
- 3. Their rating is above average.

## II. ORIENTATION

1. The Eleventh Agency Orientation Course being conducted this week is progressing on schedule. As usual, a complete report of the course will follow promptly upon its completion. Again in this program as in the last, we have called on offices other than training to assist us in the program staging. The Office of Logistics, through the good services of the training officer, has furnished two men for the stage crew.

## III. SPECIAL

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- 1. On Friday, 31 July 1953, the Chief, Orientations and Briefing Division, participated in the briefing of MSA staff members by presenting the Mission, Functions, and Charter of CIA. The comment from office indicate that the entire briefing was very well received.
- 2. On Monday, 3 August 1953, the Chief, Orientation and Briefing
  Division gave General Carter Clark a VIP briefing. This
  briefing was arranged at the request of \_\_\_\_\_\_\_ of the
  Director's Office
- 25X1 3. The request for a special indoctrination for the new CIC Chief has been referred to the Director of Training for recommendations.
- 25X1 4. During the week, \_\_\_\_\_\_, executive OCD, used the facilities of our tape library to listen to a number of presentations given in the past by

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